



MEETING NOTICE

TO: North East Texas Regional Mobility Authority Board Members  
FROM: Gary Halbrooks  
DATE: Tuesday February 13, 2024  
SUBJECT: **February Board Meeting**

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The next meeting of the NET RMA is scheduled as follows:

**DATE:** Tuesday, February 13, 2024  
**TIME:** 1:30 PM  
**PLACE:** Maude Cobb Convention Center – Eitelman Conference Room  
100 Grand Blvd  
Longview, TX 75604

Enclosed please find the agenda and other pertinent information for your review prior to the meeting. Should you have any questions, please call Megan Page at 903.630.7894.

**NORTH EAST TEXAS REGIONAL MOBILITY AUTHORITY (NET RMA)**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Tuesday, February 13, 2024, 1:30 PM**  
**Maude Cobb Convention Center – Eitelman Conference Room**  
**100 Grand Blvd**  
**Longview, TX 75604**

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**1. CALL TO ORDER AND DECLARATION OF QUORUM.**

*Notice of this meeting was posted with the Secretary of State's Office and on the NET RMA website and office on Friday, February 9, 2024.*

1:31 – February 13, 2024 meeting is called to order.

**2. OPEN PUBLIC FORUM/COMMENT PERIOD.**

N/A

**3. WELCOME AND INTRODUCTION OF BOARD MEMBERS.**

In Person - Dan Droege, Curtis Rath, Jason Ray, Chet Clayton, Gary Halbrooks, John Cloutier, Larry Morse, Mac Abney, Keith Honey, Marcia Daughtrey

Zoom – Larry Kellam, Andrea Williams McCoy, Rush Harris, Nathan Tafoya, Robert Messer, Ben Hamilton

**4. CHAIR'S REPORT.**

**Gary Halbrooks**

Annual Report is being printed in Gregg County as we speak.

**5. DISCUSSION, CONSIDERATION AND APPROVAL OF THE MINUTES FOR THE NOVEMBER 14, 2023, REGULAR BOARD MEETING.**

1<sup>st</sup> – Larry Morse, 2<sup>nd</sup> – Marcia Daughtrey, Motion Approved

**6. COMMITTEE REPORTS.**

Member Outreach – John Cloutier – The first item we discussed was the priority project program. We are trying to modernize it, but it has not changed the pace of play. We would like to propose an executive director's submission. This would allow him to help a county or submit one himself. We have talked about this for a couple of years, so it should not be a surprise. The second thing, we are not only a toll road. We want board members to advance community projects in the region. We want to create the map again where we visit every county in the NET RMA to get them on a map, so the entire board is more connected and understands what is going on within the community. The third item is to recommend cutting the priority project program to \$300,000 instead of \$600,000 to help with maintenance and Segment 6 projects. I am a big defender of priority projects, but frugality is important. No items require action today. Also, we have 1.2 million that need to be distributed based on past submissions. We need to make sure we stay on the 2-year deadline.

Jason Ray – Is staff staying on top of this?

John Cloutier – Staff is staying on top of it.

Robert Messer – I think John has done an outstanding job, and we need to recognize you for your time and effort.

Rail Committee – John Cloutier - We are still working diligently, and they are working and speak with them daily. We will have a meeting in the next few days on closing on the Troup/Whitehouse line. The other item is a rail map to understand

all the rails in the region, so we can have a better understanding of all rail's needs and long-term vision. We are also brushing up on the political overlay. The last thing I will mention is to get involved with political elections so we can have up front connects.

Gary – Any questions?

ETHG Committee - Glenn Green – Mr. Spurrier was unable to be here. We have met and discussed in depth the environmental process. We will talk more about this on #12.

## **7. REVIEW AND ACCEPTANCE OF NET RMA FINANCIAL STATEMENTS.**

Dianne Johnston – Just a reminder you have the quarterly financials also in your board book. Total revenue is over budget by 3%, total revenue and fees (video, net) is under budget by 5%, total operating revenue is 0%, total operating expense is over by 10%. Toll 49 operating expenses is over budget at 2%, total other income budget is over by 6%, and total net income is over budget by 62%. Questions?

John Cloutier – Do you have the financials for when it goes from a video to tag rate? I just want to make sure we watch that to make sure video transactions are going down.

Discussion ensued

1<sup>st</sup> – Larry Morse, 2<sup>nd</sup> – Mac Abney, Motion Approved

## **8. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 2 WITH FAGAN CONSULTING, LLC FOR TOLL SYSTEMS CONSULTING SERVICES FOR FY 2024. (RESOLUTION 24-01)**

**Action Item**

Glenn Green – This is our normal agreement with Fagan. There is nothing different, but we need to renew it for the year. Staff recommends the work authorization.

1<sup>st</sup> – Chet Clayton, 2<sup>nd</sup> – Dan Droege, Motion Approved

## **9. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE AMENDMENT NO. 3 TO THE TOLLING SERVICES AGREEMENT WITH THE NORTH TEXAS TOLLWAY AUTHORITY. (RESOLUTION 24-02)**

**Action Item**

Glenn Green – As you are aware we have an agreement with NTTA to handle our customer service and billing. We need to amend the agreement for all they had to do for the SOC Audit. Our cost is 50% of that (\$44,000). With that, it is in my signature approval, but I wanted to make sure the board was aware.

Jason Ray – Is this an annual expense?

Glenn Green – That is a good question, I need to find that out. I don't think it should be more next year.

Discussion ensued.

1<sup>st</sup> – Larry Morse, 2<sup>nd</sup> – Keith Honey, Motion Approved

## **10. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 4 WITH H.W. LOCHNER FOR A FEASIBILITY STUDY ON THE EXTENSION OF SH 42. (RESOLUTION 24-03)**

**Action Item**

Glenn Green – This is a potential project we have talked about and been presented. This is a project that is something for the area to consider. It is not a project we are acting on. We have reached out to other people in the community, so we can bring them a little bit more info provided by Lochner. Staff recommends resolution.

Gary Halbrooks – This is really being driven by the Gregg County guys. George Richey is being widened to 4 lanes. This will dovetail directly into this potential project.

1<sup>st</sup> – Marcia Daughtery, 2<sup>nd</sup> – Dan Droege, Motion Approved.

**11. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR MARKETING CONSULTING SERVICES.  
(RESOLUTION 24-04)** **Action Item**

Glenn Green – Our current marketing consultant is Hahn, and the contract is about to expire. This is our request to start the normal procurement procedure to bring in a new marketing consultant. Staff recommends the resolution.

1<sup>st</sup> – Keith Honey, 2<sup>nd</sup> – Marcia Daughtrey, Motion Approved.

**12. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 3 WITH H.W. LOCHNER FOR SERVICES RELATED TO THE PREPARATION OF ENVIRONMENTAL REVIEW DOCUMENTATION FOR SEGMENT 6 OF TOLL 49.  
(RESOLUTION 24-05)** **Action Item**

Glenn Green – This is the timeline of segment 6. We had to pause due to Covid in 2020 with 3 potential routes for the project. This resolution will allow Lochner to move forward with Segment 6 with the NEPA process. This process will determine which route makes the most sense. This is an umbrella over several items, not just environmental. Lochner has other consultants with expertise. Please be careful with confidential information. This could get us out of the NEPA process if you share confidential information. We are watching the cash flow yearly to make sure we are on budget.

Robert Messer – We are going to take 4.5 million for the 5 years, but when will we have the expected cash flow?

Glenn Green – The roughest about is at year two with 2 million. We will have to tighten our belts if we want to do this with cash.

Jason Ray – What will the money for the first year allow?

Conversation ensued between board members.

Glenn Green – What I really want y'all to understand is we are staying with the NEPA process. We take comments during the public hearing. This is when we can use them. We cannot use them outside the comment period.

Keith Honey – Is there an expiration date?

Glenn Green – We don't have a deadline to finish, but there could be an expiration of the data, but I do not know that right now. Just so you are aware, Everett could not be here today, but he is in the background helping with this process.

Conversation ensued.

1<sup>st</sup> – Larry Morse, 2<sup>nd</sup> – John Cloutier, Motion Approved.

**13. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN EXTENSION OF THE AGREEMENT FOR TRAFFIC AND REVENUE ENGINEERING SERVICES WITH CDM SMITH.  
(RESOLUTION 24-06)**

**Action Item**

Glenn Green – This is another standard usual business agreement. Staff recommends resolution.

1<sup>st</sup> – Mac Abney, 2<sup>nd</sup> – Keith Honey, Motion approved.

**14. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE SUPPLEMENTAL WORK AUTHORIZATION NO. 4.5 WITH CDM SMITH FOR CONTINUED TOLL 49 TRAFFIC AND TOLL REVENUE TECHNICAL SUPPORT ON SEGMENT 6 OF TOLL 49.  
(RESOLUTION 24-07)**

**Action Item**

Glenn Green – This is an extension of the agreement above. This money is overtime not all for this year. This is more project related which means we have control with how quickly we spend it. Our budget will control this. Staff recommends resolution.

1<sup>st</sup> – Chet Clayton, 2<sup>nd</sup> – Marcia Daughtrey, Motion is approved.

**15. ADJOURNMENT.**

**EXECUTIVE SESSION - PURSUANT TO CHAPTER 551, SUBCHAPTER D, TEXAS GOVERNMENT CODE, IF ANY**

- **At any time during the meeting of the NET RMA Board of Directors, the Board may meet in executive session for consultation concerning matters under Chapter 551 of the Texas Government Code, including:**
  - A. Section 551.071. Consultation with Attorney—Consultation with and advice from legal counsel concerning pending/contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, and other legal issues.**
  - B. Section 551.072. Deliberation Regarding Real Property—Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.**
  - C. Section 551.074. Personnel Matters—Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.**

**PARTICIPATION BY TELEPHONE CONFERENCE CALL:**

One or more members of the Board may participate in this meeting through a telephone conference call, as authorized by Section 370.262, Texas Transportation Code. Under that law, each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location. During the meeting, the identification of each party shall be clearly stated prior to speaking, and the meeting shall be documented by written minutes. On conclusion of the meeting, the written minutes of the meeting will be made available to the public.

**OPEN COMMENT PERIOD**

The Board will allow an open comment period, **not to exceed one hour**, to receive public comment on any other matter that is under the jurisdiction of the Board, including an item listed on the agenda. Public comment must be made during the open comment period. You must be recognized by the presiding officer.

Each speaker will be allowed a **maximum of three (3) minutes**. For subjects that are not otherwise part of the agenda for the meeting, Board members may neither comment nor question speakers during the open comment period, but may request the presiding officer, or a recognized committee, to investigate the subject further. No action will be taken on matters that are not part of the agenda for the meeting.

**NOTE**

Enumerated agenda items are assigned for ease of reference only and will not necessarily be considered by the Board in that particular order. The presiding officer may rearrange the order in which agenda items are considered.

Presenters with audiovisual needs are requested to contact NET RMA at 903.630.7894 at least two working days prior to the meeting.

**ACCESSIBILITY STATEMENT FOR DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: wheelchair ramp at the main entrance. If any special assistance or accommodations are needed to attend this meeting, please contact the NET RMA at 903.630.7894 at least two working days prior to the meeting so that appropriate arrangements can be made.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for person who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact the NET RMA at 903.630.7894 at least two working days prior to the meeting so that appropriate arrangements can be made.

MINUTES